



**Greater Harrodsburg/Mercer County  
Planning & Zoning Commission  
APPLICATION FOR  
LAND SUBDIVISION AND DEVELOPMENT/SITE PLANS**

Date Submitted: \_\_\_\_\_

Application for:      \_\_\_\_\_ Minor Subdivision      \_\_\_\_\_ Major Subdivision  
                                 \_\_\_\_\_ Development Plan      \_\_\_\_\_ Site Plan

If Major Subdivision: \_\_\_\_\_ Preliminary Plat  
                                 \_\_\_\_\_ Improvement Plans  
                                 \_\_\_\_\_ Final Plat

Subdivision/Project Name: \_\_\_\_\_

Subdivision/Project Location: (Please attach a copy of the legal description):  
\_\_\_\_\_  
\_\_\_\_\_

Jurisdiction of Subdivision/Project: \_\_\_\_\_ City of Harrodsburg      \_\_\_\_\_ Mercer County

Number of Lots (Including Parent Tract): \_\_\_\_\_      Acreage of Site: \_\_\_\_\_

Number of previous parcels divided from parent tract: \_\_\_\_\_

Deed Book/Page Number of Project Area: \_\_\_\_\_ / \_\_\_\_\_      \_\_\_\_\_ / \_\_\_\_\_

Current Zoning of the Property: \_\_\_\_\_

Project Description/Proposed Use:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Utility Providers:**

Water: \_\_\_\_\_      Sewer: \_\_\_\_\_

Electric: \_\_\_\_\_      Gas: \_\_\_\_\_

Other: \_\_\_\_\_

Have all applicable utility departments signed off on the final plat?    Yes    No

*(Note: this must be completed prior to planning commission certification of the final plat).*

Are deed restrictions proposed?    Yes    No    (If yes, please attach a copy)

List any variances requested from plat or design requirements

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If submitting a final plat, have all required improvements been installed?    Yes    No

If no, state your intention to install or post a guarantee (Irrevocable letter of credit, performance bond, cash, or certified check) prior to actual installation of the unfinished improvements. In addition, please attach a detailed estimate of cost and a statement relative to the method of improvement guarantee. All estimates must be approved by the responsible municipal official prior to final plat approval.

Contact Person/Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**NOTE: SUBMISSION REQUIREMENTS-**

Plats – Four (4) tri-folded signed copies on 18”X24”  
Completed Application and Fee’s

For plats that require Planning & Zoning Commission approval, eight corrected copies will be required to be resubmitted after TRC meeting. If corrections are not needed, then four (4) additional copies will be required to be submitted prior to Commission approval.

If you wish to have anyone speak on your behalf at the Commission meeting or in your absence, you must authorize that person or company in writing by completing the certificate below:

<b>Authorization for Representation</b>	
<i>I authorize _____ to act as my agent before the Greater Harrodsburg/Mercer County Planning &amp; Zoning Commission and/or Board of Adjustments &amp; Appeals regarding the filing of applications, presentations and related matters on my property as described in this application and to bind me to all requirements and agreements made on my behalf by this agent before these Bodies.</i>	
_____ <i>Owners Signature</i>	_____ <i>Date</i>

**PROPERTY OWNER CERTIFICATION & SIGNATURE**

I (We) affirm that the submitted plat was prepared at my (our) direction, and I (we) hereby consent to the proposed layout and division. I (We) hereby agree to comply with all applicable Zoning and Subdivision Regulations, pay all applicable fees, and provide any and all requested information and copies. I (We) understand that it is my (our) responsibility to obtain all certification signatures and that upon approval, the recording of the approved plat in the Mercer County Clerk's office will be completed by Commission staff after any/all corrections/conditions have been satisfied within ten (10) days of approval. I (We) do hereby certify that the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

*The foregoing signatures constitute all of the property owners necessary to convey fee title or their legally constituted attorney-in-fact.*

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**FOR PLANNING COMMISSION USE ONLY:**

Required Fee: \_\_\_\_\_

Payment Information

TRC Meeting Date: \_\_\_\_\_

P&Z Meeting Date: \_\_\_\_\_

TRC Recommendation \_\_\_\_\_

Planning Commission Action:

**Approved**

**Approved with Conditions**

**Denied**

Conditions of Approval or Reason for Denial (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date approved plat filed with the Mercer County Clerk's Office: \_\_\_\_\_

Plat Cabinet \_\_\_\_\_ Slide \_\_\_\_\_